

**KAPS Executive Council Meeting  
June 6, 2008 9:30-12pm  
Bullitt County Board of Education  
Shepherdsville, KY**

**I. Introductions**

- **Officers**
  - President - Misty Lay- Present
  - Past-President - Mary Twohig- Not present
  - President-Elect - Kristen Kyriacou- Present
  - Secretary - Stacie McCune- Not present
  - Treasurer - Diane Herrick - Present
  
- **Committees**
  - Membership Committee Chair - Courtney Bishop-Present
  - Program Committee – Diane Herrick-Present
  - Legislative Committee - Connie Adams -Present
  - Public Relations - Christina Mayfield- Not present
  - Webmasters - Dan Florell, Matt Buckman- Both present
  - Ethics - Carl Myers- Not present
  - LD Advisory - Jim Batts- Not present
  
- **Liaison**
  - NASP Delegate - Marty Dunham- Not present
  - State Consultant - Corlia Logsdon- Not present
  - KASA - Michelle Gadberry- Not present
  - KPA – Suzy Rogers- Present
  - KCSS – Dan Florell- Not present
  
- **Region Reps**
  - Region 1 Randy Potts- Present
  - Region 2 Sheila Hardcastle- Present
  - Region 3 Kristin DeMichele-Present
  - Region 4 Leigh Ann Orner- Present
  - Region 5 Melodie Slone- Present
  - Region 6 Roy Mays- Present
  - Region 7/8 Ken Epperson- Not present

**II. Minutes from Previous Meeting (4/18/08)**

**Stacie McCune**

Minutes were accepted. Diane made the motion to pass and Kristin seconded it.

**III. Treasurer's Report**

**Diane Herrick**

Current assets: \$13,806.35  
Current checking account balance: \$8,603.52  
Jennie Ewald Fund: \$1,678.50  
Certificate of Deposit (approximate): \$3,524.33

Major expenditures since 4/18/08: \$717.98  
Netpost- Spring Newsletter: \$385.03  
EC Mileage (4/18/08): \$332.95

\$50.00 donation to Susan G. Komen Cancer Society in honor of Diann Shuffett.

\$200.00 submitted to NASP to get NCSP certification for PD hours at our Fall Conference

Diane is looking into a new bank due to high banking fees. With the current bank, the fees increase with less than \$10,000 in checking.

#### **IV. Regional Reports**

#### **Region Representatives**

**Region 1-** Made about \$50.00 on Conners' training, with 18 in attendance. Sent reminder email to renew membership and nominate for Best Practices/Region Awards.

**Region 2-** Going to make a donation to the Special Olympics.

**Region 3-** Had nominations submitted for awards in the region and sent emails to members.

**Region 4-** Present but nothing new to report.

**Region 5-** Problems with getting award nominations in the region. Numerous emails were sent. Two people nominated were not current KAPS members.

**Region 6-** Sent emails to keep communication open and nominations for awards and renewal of KAPS membership.

#### **V. Committee Reports**

- **Conference/Program**

#### **Diane Herrick**

RTI panel for conference. Almost all slots are full for the conference sessions. Many good speakers this year. Working on a session on KTRS (Kentucky Teacher Retirement System), and on publicity of KAPS to other organizations. Roy Mays is working on organizing poster sessions. Deadline has passed but Roy will still take submissions. Jenny Ewald scholarship has money left for scholarships for 3 more years, and then will run out of funds. Trying to think of ways to come up with more money for this fund.

Diane asked if anyone had LCD projectors to check out for the Fall Conference. To rent them for each room at the Fall Conference is \$250.00 from the hotel. A few people mentioned that they could probably get some from their districts. Suggested that we need to check if the hotel would be willing to help with technology issues if we do not rent the equipment from the hotel. Going to buy easels instead of rent them this year for the conference. This will be cost effective in the long run.

Straight Talk is the charity that the KAPS Fall Conference is going to raise money for this year. A committee is already working on getting silent auction items.

- **Membership**

#### **Courtney Bishop**

So far, 27 have renewed membership to be included in the drawing for free membership and get the special discounted rate. Information in mail from John Wiley and Sons, Inc. Want to give KAPS marketing opportunities to our organization. Would like us to become an affiliate which would enable our members to access any Wiley/Jossey-Bass title and receive a 15% discount on any book, CD, or DVD. KAPS would also be able to earn between 7.5% and 10% commissions on any sales made through our website. Through this program, we can also include Wiley titles in your newsletters. Also have marketing opportunities with their association as well. Discussed and decided that Courtney will get more information from John Wiley and Sons, Inc. about this opportunity. Courtney will report back to KAPS.

Misty is still looking into getting membership renewed electronically and possible setting it up also with PayPal; however, our current funding may not allow us to do this. In the future, KAPS may have to hire an outside webmaster, but this is currently not possible due to funding. This is something that KAPS definitely wants to pursue in the future.

Membership form was updated to help get more detailed information on members (i.e., other membership affiliations, NCSP certified, work addresses, etc.).

○ **Legislative**

**Connie Adams**

Not a lot happened in session since it last met. Alert to support HR 5613 (Protecting the Medicaid Safety Net Act of 2008) sent recently in an email.

There is a law currently being looked at that everyone may have to pay into social security despite also paying into KY retirement. There is a current bill that if your spouse precedes you in death, you are only able to draw a very tiny amount of their social security, if any of it. Many people are not aware of this law.

KAPS needs to be aware to watch laws regarding KY retirement and social security closely.

○ **Public Relations**

**Christina Mayfield**

Christina not in attendance. Changes are going to be made with this committee. Really need to get back to the PR piece and spreading the word for our organization. The emphasis is not going to be on the sale of KAPS merchandise as it has been in the past.

○ **Newsletter**

**Mary Margaret McNemar**

Mary not in attendance. Dan Florell reported that KAPS has lost several years of the newsletters due to a computer crash. If anyone has hard copies of the newsletters, please send to Dan and he will scan them onto the website.

○ **Ethics**

**Carl Myers**

Not in attendance. No major ethical or major violations in the past several months. Did an article on whether school psychologists could be First Steps Providers in the last newsletter.

○ **Website**

**Dan Florell**

Put on Google Analytics on KAPS Website. Gives you data on how many number of visitors the website gets per day. On average, KAPS gets about 5 hits per day. Website now has Training Opportunities page. If anyone has any trainings they would like to post, please email Dan or Matt.

○ **LD Advisory**

**Jim Batts**

Not in attendance.

**VI. Liaison Reports**

○ **NASP Delegate**

**Marty Dunham**

Not in attendance. Dan reported that the NAPS Delegate conference is in San Jose in July. NASP trying to improve more services and communications.

- **KPA** **Suzy Rogers**  
 Suzy went to the quarterly board meeting in March. Put on a committee for public education. Showed KAPS the Heads Up for Kids: Secrets of the Mind-Body Connection program. This program has a great website and the application is also on their website. KPA also gives good trainings. It was suggested to have Suzy ask KPA to possibly do some trainings for KAPS. Suzy is going to attend a re-treat in Lexington next weekend for KPA.
- **KDE Report** **Corlia Logsdon**  
 Not in attendance.
- **KASA** **Michelle Gadberry**  
 Not in attendance.
- **KCSS** **Dan Florell**  
 Spoke about KCSS's funding being severely cut. Due to funding cuts, their site visits are going to be cut as well. Matt Buckman had worked for the KCSS research wing, but that was cut 2 years ago. Matt reported that SAFE school assessments will continue as well as the SAFE Schools Conference, but many things that KCSS did in the past have been cut due to funding.

#### **VII. Old Business**

- **KAPS Informational Brochure** **Kristen Kyriacou**  
 Brought a few samples of the KAPS brochure for EC to look at for feedback. Trying to make the brochure informative for non-KAPS members to join. Misty suggested that the brochure also talk about what school psychologists do and how our jobs collaborate with liaison organizations. Kristen will make changes and present info. to EC again.
- **Operations & Procedures Manual** **Mary Twohig**  
 Mary has made corrections to the KAPS Operations and Procedures Manual.  
 Misty will email Mary to see what is missing, and that the EC needs another draft to look out to proof it. Believe the piece that needs to be looked at the most is the EC descriptions entail.

#### **VIII. New Business**

- **MLA Action Plan** **Misty Lay**  
 NASP Advocacy Roadmap for States: State Advocacy Action Plan  
*Goal #1:* Establish ongoing communication with state legislators and KPA  
*Goal #2:* Monitor relevant state legislation, regulations, and statutes that affect the mission of our organization.  
*Goal #3 :* Forge contacts with other role groups to publicize the role of school psychologists and the significance of proposed changes the MLA.
- **Regional Alignment & Officer Elections** **Misty Lay**  
 11 Regions. Great differences in membership numbers in regions. This has become very apparent with our current elections. It was very hard to get people to run for the Region Representative positions. Diane Herrick has agreed to run again for Treasurer. Misty Lay

was nominated again for KAPS President. No one else has accepted the presidential nomination.

Discussion of how we could increase membership and make more interest in KAPS and people wanting to be on the EC and nominate others for awards. Roy spoke of how perhaps the universities could work on getting the students involved in KAPS more and professors further promote the importance of KAPS. We did increase our membership this year by 73 members, but KAPS needs to find a way to make more members active in the organization.

Sheila spoke that the EC may want to discuss what the Region Representatives role should be.

Misty spoke of how we are looking at expanding the role of the Region Representatives. KAPS has started to lay the foundation on how Regions can get together to put on trainings for current members.

KAPS will have to look at other conference locations in 2010 due to Equestrian Games. All hotels in Northern KY, Lexington, Louisville, etc. are already booked. May look to Bowling Green in 2010 for Fall Conference.

KAPS realignment of Regions discussed in detail. Had a very hard time getting people to agree to run for region representatives. Issues in regions with PR, membership, communication, etc. Upon discussion, it was decided that Region alignments will stay the same for now.

KAPS Region and Best Practices Award Issue. It was on the nomination form this year specifically that you had to be a current member to be nominated for an award. A person was nominated for an award that was not a current member. She was told that she could now join to be nominated. EC discussed about how this is not fair and that this should be an honor for current KAPS members, not for someone who joins so they can be nominated for an award. Awards/recognition is one of the ways that KAPS benefits its members.

Detailed discussion on Best Practice and Region awards. The EC felt that since this person was already told they could pay their membership from last year to be nominated, it was agreed that this decision would have to be upheld. This will not be allowed for next year's nominations. You will have to be a current KAPS member when nominated. No exceptions will be made after this year.

Suggested that Region Representatives need two emails lists for each Region. One for members and one for non-members. Region representatives were also asked to start to look for door prizes for Fall Conference.

EC discussed that we need to do a better job of reminding members to renew membership, especially before award nominations.

MEETING WAS ADJOURNED AT 12:10P.M.

Respectfully Submitted,

Courtney Bishop  
Membership Chair

(in absence of Stacie McCune, KAPS Secretary)