

KAPS EXECUTIVE COMMITTEE MEETING

4/7/95

Conrad Building, Frankfort

MEMBERS PRESENT: Jennie Ewald, Jennifer Elam, Virginia Eklund, Susan Burgan, Nancy Hampel, Paul deMesquite, Suzanne Guilliom, Angela Wilkens, Judith Watkins, Joseph Bargione.

SECRETARY'S REPORT: The minutes from the last EC meeting (3/13/95) were reviewed by members. A motion was made, seconded, and passed to accept the minutes.

TREASURER'S REPORT: Susan Burgan summarized her report (see attached) concerning the expenses incurred by KAPS (i.e., stationary, postage, wages).

COMMITTEE REPORTS:

Region IV

Nancy Hampel reported that the school psychologists in region IV are designing a conference focusing on developing a crisis team.

Professional Development

Susan Guillion will be sending a letter to members of KAPS introducing herself and explaining the process for documenting CPD credits.

State Department and SP Council Update

Angela Wilkens discussed some of the initiatives Hal Hayden (Director, Division of Exceptional Children) wants to do at KDE. Angela also stressed the importance of collaboration among the school psychologists, school counselors, and school social workers (see attached). The next school psychology council meeting will be held at the fall convention of KAPS. She also gave handouts concerning who can be chairpersons at ARC meetings based on the credentials needed, a schedule for the training for the Kentucky Post-Trauma Response Team, and a memo concerning the Gun-Free Schools Act of 1994. The Secretary has a copy of these documents on record if any member wants to review them.

Murray State School Psychology Program

Jennifer Elam reported that Murray State has been approved to develop a program that offers a certificate in school psychology. Tom Wagner who is in charge of the program was encouraged to join KAPS. He has also requested that the minutes from previous EC meetings be sent to him to give him an understanding of what KAPS does.

Secretarial Services

Jennifer Elam and Jennie Ewald had a meeting with the executive secretary to discuss the role and responsibilities of the position; in addition, to the problems KAPS has been having getting mailings out promptly. The executive secretary was asked to

write a letter to the EC on how to address these problems. As of this date no EC member has received a letter from the individual.

Jennifer Elam reported that a meeting has been scheduled with Wayne Young to set up a process that will allow KASA to do the mailing of the membership directory. Judith Watkins reported that a secretary at EKU has expressed an interest in doing some of the secretarial services.

The EC authorized Jennifer Elam and Jennie Ewald to: (1) have KASA do the membership directory, (2) review and revise the job description for the executive secretary position, (3) contact the secretary from EKU to see if she would be interested in providing secretarial services to KAPS, (4) collect KAPS materials and documents that were in the possession of the previous executive secretary, and (5) write a letter of acknowledgment to the previous executive secretary for her work on the behalf of KAPS.

Nominations

Jennifer Elam sent a letter calling for nominations of officers to all members of KAPS (see attached).

Next Training

Jennifer Elam reported that Jim Batts did a survey of the members and found that they wanted additional training in interventions for EBD students. The EC discussed possible individuals who would be able to conduct the training. It was decided that a list of individuals who would be available to conduct the training would be forwarded to Jim Batts. A tentative date for the training was scheduled for June 10, 1995.

Strategic Planning Update

No members of this committee were present so it was tabled.

Conference Planning

Jennie Ewald reported that Lyn McCoy-Samuels (conference co-chair) has requested a budget for the fall conference. The EC authorized a budget of \$2,000.00 for the conference. A discussion was held concerning the possibility of having an individual known for their work on the impact of peer pressure on students be the featured speaker. A tentative schedule for the EC and school psychology council meeting (9/27/95, 5:00pm - 8:00pm), and the business meeting (9/28/95, 8:00am - 9:00am.) was developed.

Medicaid Update

Jennie Ewald reported that she spoke with Preston Lewis (KDE) concerning the inclusion of psychological services in the proposal for school based health services. Preston reported that a draft of the proposal was to be completed by the end of April be sent to the federal government for approval. Preston reported that it was too late for school psychologists to be included on the committee developing the proposal. He went on further to say that it could not be guaranteed that psychological services will be included, however, he favored the inclusion.

Other Organizations

Jennifer Elam reported it is difficult for the president to oversee how KAPS interacts with all the other organizations and attend their meetings. One individual can not be responsible for attending all the meetings for the various organizations. A suggestion that was discussed to deal with this issue was to have one individual assigned as a liaison to each organization. The commitment would be for two years. Individuals interested in being a liaison would be given guidelines about their role and how they would represent KAPS to the other organizations. It was also suggested that the presidents of the other organizations be invited to our fall conference.

Membership Directory

Jennifer Elam discussed some issues revolving around the production of the membership directory. For example, going to a two year cycle with only an update being printed on the alternate years, and changing the format in order to reduce the amount of paper material that is needed. It was decided that the membership directory would be discussed in more detail at the next EC meeting.

Budget/Fundraising

In an attempt to raise additional funds for KAPS Jennifer Elam made a motion to increase the registration fee for the June training by \$5.00. It was seconded, and passed with one member voting in opposition to the motion.

A motion to adjourn was made at 5:05pm, seconded, and passed.

Submitted by,
Joseph L. Bargione
Secretary

**KAPS TREASURER'S REPORT
APRIL 7, 1995**

Review of KAPS Secretarial Expenses

Total 1992	\$1892.73	
Total 1993	565.14	
Total 1994	3213.00	(6 months Of 1993 billed here)
Total 1995	78.00	

The amounts listed for 1992-1993 included secretary's wages, phone bill, postage and supplies. The 1994-1995 amounts are for wages only.

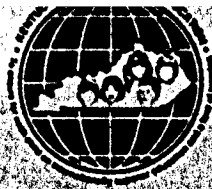
KAPS Current Financial Statement

Checking Total	\$2685.83
Cert. of Deposit	2500.00
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Total	\$5185.83

Q B a s i c
M O N E Y M A N A G E R

Transaction summary: KAPS
04-07-1995

Date	Ref#	Description	Increase	Decrease	Balance
10/03/94		BEGINNING BALANCE	420.75		420.75
10/03/94	D728	DEPOSIT (DUES & REGISTR)	2,436.00		2,856.75
10/03/94	D729-1	DEPOSIT (DUES & REGISTR)	2,250.00		5,106.75
10/03/94	D729-2	DEPOSIT (DUES & REGISTR)	95.00		5,201.75
10/14/94	C999	CONNIE ADAMS-EXPENSES		23.39	5,178.36
10/14/94	C1000	PAT MCGINTY-EXPENSES		69.48	5,108.88
10/14/94	C1001	JENNIFER ELAM-EXPENSES		79.10	5,029.78
10/14/94	C1002	JUDY BRADLEY-EXPENSES		8.99	5,020.79
10/14/94	D730	DEPOSIT (DUES & PR)	243.00		5,263.79
11/12/94	C1003	LEG. RESEARCH COMMISSION		1.06	5,262.73
11/14/94	C1004	JENNIFER ELAM-EXPENSES		35.31	5,227.42
11/14/94	C1005	LISA D.-SLUSH FUND		265.58	4,961.84
11/15/94	C1006	LISA D.-SEPT&OCT 100HRS		850.00	4,111.84
11/15/94	D731	DEPOSIT (DUES & CPD)	55.00		4,166.84
12/08/94	C1007	JENNIFER ELAM-EXPENSES		88.80	4,078.04
12/09/94	C1008	PAT MCGINTY-SPEAKERS FEE		150.00	3,928.04
12/09/94		INTEREST EARNED CHECKING	58.07		3,986.11
12/10/94	C1009	L'VILLE CONV CENTER		77.25	3,908.86
12/20/94	C1010	JENNIFER ELAM-EXPENSES		44.09	3,864.77
01/10/95	C1011	JENNIFER ELAM-EXPENSES		67.23	3,797.54
01/10/95	D732	DEPOSIT (DUES & CPD)	300.00		4,097.54
01/20/95	C1012	THE CHEESERY-KAPS LUNCH		111.74	3,985.80
02/17/95	C1013	DEVONNA PERKINS-CLERICAL		110.77	3,875.03
02/25/95	C1014	TRACEY EVANS-HOTEL DEPOS		100.00	3,775.03
03/27/95	C1015	DEVONNA PERKINS-CLERICAL		46.19	3,728.84
03/27/95	C1016	JENNIFER ELAM-EXPENSES		67.75	3,661.09
03/27/95	C1017	JOE BARGIONE-EXPENSES		42.12	3,618.97
03/27/95	C1018	GRAPH EXPRESS-NEWSLETTER		751.69	2,867.28
03/27/95	C1019	BRUCE WESS-EXPENSES		121.68	2,745.60
03/27/95	C1020	KASA-CLERICAL		79.29	2,666.31
03/27/95	C1021	KASA-CLERICAL		79.68	2,586.63
03/27/95	C1022	JENNIFER ELAM		60.11	2,526.52
03/29/95	D733	DEPOSIT (DUES)	205.00		2,731.52
04/07/95	C1023	JENNIFER ELAM-EXPENSES		75.69	2,655.83
04/07/95	D734	DEPOSIT (WORKSHOP)	30.00		2,685.83



KENTUCKY DEPARTMENT OF EDUCATION

CAPITAL PLAZA TOWER • 500 MERO STREET • FRANKFORT, KENTUCKY 40601

Thomas C. Boysen, Commissioner

TO: Leaders in these professional organizations:

Kentucky Association for Psychology in the Schools (KAPS)
Kentucky Association of School Social Workers (KASSW)
Kentucky Counseling Association (KCA)
Kentucky School Counselor Association (KSCA)

FROM: Angela Wilkins, Ed.D., KDE Liaison to KAPS, KASSW, KCA, KSCA
Division of Student/Family Support Services
1727 Capital Plaza Tower, KDE, 500 Mero St., Frankfort

DATE: April 1995

RE: Inter-professional collaboration among organizations

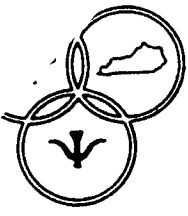
As the Department's liaison to the organizations above (listed in alphabetical order) and to their role groups, I have a goal to promote inter-professional collaboration among the groups and the associations.

On a statewide level, I encourage cross-organizational activities. Presidents of these organizations are attending one another's state conferences, and are recognized at a general session of the conference. KCA's January 1995 Advocacy Training Workshop included the presidents (or their designee) among the participants. This year I'm encouraging each group to recognize the others' special activities, such as School Psychology Week. KASSW participates with the Family Resource/Youth Services centers' Ky. Coalition (FRYSC-KY) coalition in the popular Fall Institute. Therefore, I'm sending this letter and enclosures to the FRYSC-Ky. Coalition and to the CHR eight FRYSC liaisons and staff in Frankfort, to motivate more partnerships and joint ventures.

On a regional level, I strongly request you leaders consider regional meetings/workshops among all these student/family support organizations. Enclosed are: (1) regional maps of each organization (each group has a different regional map); (2) names/addresses of regional leaders; (3) the counties included in each FRYSC region, along with FRYSC Liaison's name and phone number; (4) counties/districts aligned with KDE's eight regional services centers. Perhaps your group's Fall 1995 meeting could include members from these student services' providers.

If you have questions, call me at (502) 564-3678. Happy Networking!

cc: FRYSC-Ky. Coalition and CHR Frankfort staff for FRYSCs
Carole Kruse, ESS Branch Manager, for ESS regional staff
Terry Vance, KDE Liaison for School Nurses and School Health groups
Bob Lumsden, Associate Commissioner for Regional Services' Centers
Joan Howard, KDE Liaison for Community Education
Linda Miller, KDE Liaison for FRYSCs
Jacque Hukill, KDE Liaison for Parent Resource Centers
Ron Hickey, Branch Manager, School/Community Resources



KAPS

Kentucky Association for Psychology in the Schools

March 21, 1995

Hi Everyone!!

It is time to give special attention to those School Psychologists who are doing a good job in our state and to get some new blood in the Executive Council for KAPS. Please take a moment, complete the following and return to me by April 15th.

Thanks,

Jennifer Elam, KAPS President
112 Chestnut Court
Berea, KY 40403

NOMINATIONS FOR OFFICERS (get the person's consent)

_____PRESIDENT-ELECT

_____SECRETARY

_____REGION 5 (for folks in region 5)

_____REGION 8 (for folks in region 8)

NOMINATIONS FOR AWARDS (please make a brief note about the projects these people are involved in that make their work special)

_____CONSULTATION

_____THERAPY/COUNSELING

_____ASSESSMENT/EVALUATION

_____RESEARCH/PROGRAM EVALUATION

_____ORGANIZATIONAL DEVELOPMENT

REGIONAL REPS - Please let me know the regional winners by 5/31/95.